

Alexandria Sheriff's Office 2012 Annual Report

**William G. Truesdale
Adult Detention Center**

Message from the Sheriff



Dear Friends,

Throughout 2012, the men and women of the Alexandria Sheriff's Office remained committed to serving with pride and excellence. This report showcases their outstanding work and how their efforts improve the safety and quality of life for Alexandrians.

Our top priorities continued to be the security of the Alexandria Courthouse and the safe and efficient operation of the William G. Truesdale Adult Detention Center, where in 2012 we hardened the exterior security by removing hedges and installing additional fencing and concertina wire around the jail.

Our partnerships with other public safety agencies remained solid in 2012, as we worked with Alexandria Police at local special events, Virginia State Police on sex

offender checks, and U.S. Park Police during the Independence Day celebration on the National Mall (see photo opposite page). Equally important to our law enforcement partnerships are those we have with other City agencies and with the community. The Sheriff's Office worked closely with the Alexandria City Public Schools, the Substance Abuse Prevention Coalition of Alexandria, Inova Alexandria Hospital, AAA, and Senior Services of Alexandria, among others, to promote awareness of safety issues and provide helpful services, especially for young people and seniors.

I'm proud to tell you about some new partnerships to expand educational opportunities for inmates. In 2012, for the first time, professors from Northern Virginia Community College began teaching inmates inside the Detention Center, giving them the chance to earn college credits and encouraging them to continue to pursue an education after release. Through another arrangement with a training company, we were able to re-implement a program that allows our mates are now able to seek professional certification in food safety and service, making them more competitive candidates for restaurant jobs upon their release.

I'm also extremely proud of the professionalism and dedication of our

employees who maintain a strong and visible presence in Alexandria through the work of deputies serving civil process and warrants, those overseeing the Inmate Work Detail as it beautifies neighborhoods, and through a community relations deputy promoting public safety.

In 2012, our entire staff stood ready to respond when emergencies occurred as was the case with the devastating Derecho storm. Deputies were redirected from their regular posts to check on the welfare of residents, assist police with traffic control and provide updates from the streets to the Emergency Operations Center when phone service was out. Always ready to assist, deputies helped distribute sandbags in preparation for Hurricane Sandy and then later patrolled darkened neighborhoods that had lost power.

Our deputies, civilian staff, volunteers and contractors who provide medical, mental health and food services are proud to serve, and I'm certain after reading about their achievements, you will share my pride in their exceptional service.

Thank you for your continued support.

Sheriff Dana Lawhorne

2012 Highlights

- New Open Roads program launched with Northern Virginia Community College professors teaching regular courses in the jail and inmates earning college credits.
- ServSafe® food handling certification course and exam offered for the first time in 2012 with ten inmates earning this nationally recognized certification making them more competitive candidates for food service employment opportunities.
- Immediately following the Derecho storm, the Office deployed commanders to the Emergency Operation Center and deputies to the streets to assist with calls, check on the welfare of at-risk citizens without power, enhance communication between the EOC and the hospital and support traffic control at dark intersections.
- Launched Facebook and Twitter accounts for Sheriff's Office.
- Earned reaccreditation from Commission on Accreditation for Law Enforcement Agencies and recertification from the Virginia Department of Corrections.



Overview of Organization

The Alexandria Sheriff's Office is responsible for the secure operation of the William G. Truesdale Adult Detention Center and the care, security and transportation of inmates in its custody.



The Sheriff's Office is also responsible for the security of the Alexandria Courthouse, the delivery of civil process, criminal warrant arrests and the secure execution of property levies and evictions.

Mission

It is the mission of the Alexandria Sheriff's Office to protect the life and property of our citizens and those placed in our custody and to provide quality services to the people of the City of Alexandria.

We will serve our community with honor, integrity, and compassion, and will fulfill, with dedication to excellence, all legal mandates prescribed by our federal, State and local governments.

Bureaus

The Sheriff's Office is organized into four Bureaus that employ 216 full-time staff members, including 173 sworn and 43 civilian personnel. Additional support, such as medical, mental health, and food services, is provided by contract staff.

Administrative Services Bureau

Administrative Services supports all other Sheriff's Office divisions. Administrative Services is responsible for managing the human and capital resources, policy direction and technology support and coordinates staff training necessary for the Office to complete its mission.

Detention Center Bureau

The Detention Center Bureau is responsible for the secure operation of the Detention Center and is comprised of the Security Division, an all-sworn work unit. The Bureau performs the important task of managing the facility's inmate population and also controls the access to all areas of the Public Safety Center by inmates, staff and the public.

Inmate and Support Services Bureau

This Bureau's primary functions support the security of the facility by providing constitutionally mandated services to inmates, administrative support to ensure proper facility recordkeeping, and

programs that represent best practices in corrections. The Bureau also includes the organization's community corrections component. The Bureau is also responsible for overseeing the Office's involvement in all construction projects which take place on the Public Safety Center complex and capital improvement projects on the facility.

Judicial and Special Operations Bureau

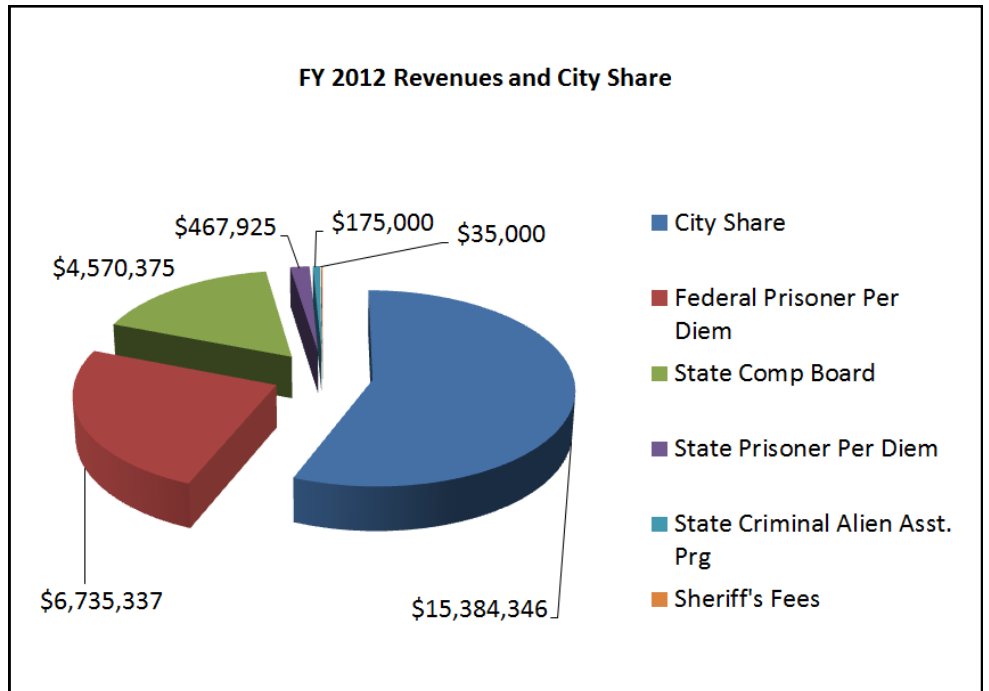
Judicial and Special Operations staff oversee the security of the local courthouse, maintain order and protect those conducting business there. Judicial Services staff serve as court bailiffs, serve civil process and conduct evictions. Special Operations deputies execute criminal warrants, operate the Gang Unit, perform prisoner transports, and coordinate the Office's law enforcement response.



Budget

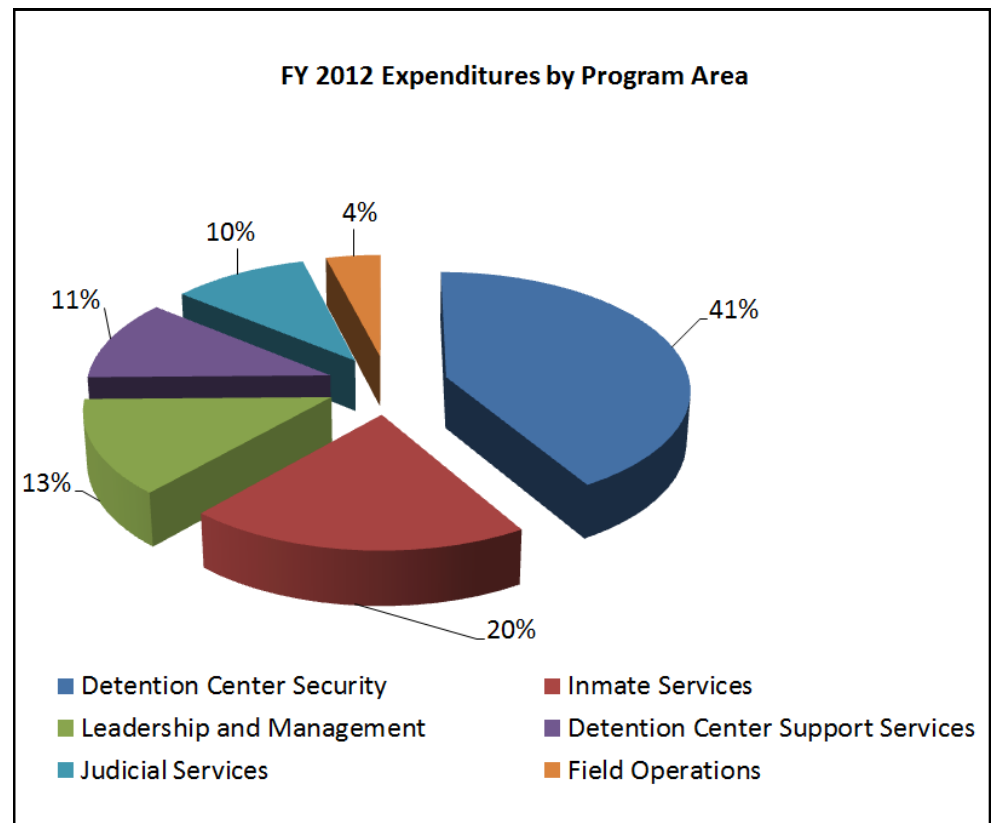
Revenue Sources

The Sheriff's Office FY 2012 budget was funded at \$27,367,983. Nearly half of the funding for FY 2012 was generated from outside the City from multiple sources including the State Compensation Board, the Virginia Department of Corrections, and collection of Sheriff's fees for program participation and civil process service. The Sheriff's Office's contract with the U.S. Marshals Service generated nearly \$7 million in revenue to the City from inmate per diem costs. The chart to the right identifies FY 2012 revenues by funding sources and at left compares the Sheriff's Office generated revenues to the overall City share.



Funds Allocation

In FY 2012, more than \$19 million of the Office's fiscal resources supported the Detention Center's operations, which comprises the highest concentration of staffing and resources in the organization. This represented 72% of the Office's total budget. Personnel costs in the Security Division were 41% of the total Office budget. Inmate services expenditures were next in line, with 20% of total budget covering costs for medical care and mental health services. The chart to the right shows the allocation of the Office's fiscal resources among all program areas.



Awards & Promotions

Awards

Several staff members at the Sheriff's Office earned high honors from the Alexandria community for their leadership, courage, innovation and outstanding service to others.



The Chamber of Commerce recognized five Sheriff's Office members with Valor Awards. Human Resources Manager George Bernard Baldwin (above) received a Life-Saving Award his off-duty rescue of a man who had been in a serious car crash. Deputies William T. Morgan, Joseph Runquist and Brian Mauck(below) received Life-Saving Awards for intervening as an inmate was attempting to strangle herself. Sheriff Dana Lawhorne



received a Bronze Medal for his bravery in assisting endangered motorists during flash flooding.

Veterans of Foreign Wars Post 609

honored Sergeant Candra Callicott

(below) during National Police Week by presenting her with a certificate of appreciation and naming her **Deputy of the Year** for successfully overseeing multiple long-term administrative and technical projects.



The Alexandria Bar Association presented Deputy Walt Travers with the Liberty Bell Award (below) which recognizes a non-lawyer who gives outstanding community service that enhances the legal profession



and promotes a better understanding of the rule of law. Deputy Travers is responsible for providing security for their meetings but also assists in other ways to ensure that their events, like Beat the Odds programs, judicial investitures, and Pro Bono receptions, go smoothly.

In their annual tribute to outstanding City employees, **the Alexandria Jaycees honored LaTanya Ervin, Inmate Classification Manager, with the William G. Truesdale Award** (below) for her



outstanding performance, her leadership and dedication to her staff, and her commitment to serving others, including mentoring elementary school children.

The Optimist Club of Alexandria honored two deputies with the Respect for Law Award for their mentoring efforts with area youth. **Deputy Brian Bell** is an active and committed volunteer at East of Anacostia, a non-profit organization dedicated to improving the lives of youth.

Awards & Promotions

Deputy Mark Jessup (below) regularly meets his mentee at Charles Barrett Elementary School to encourage positive choices, high self-esteem and academic achievement.



Lieutenant John Kapetanis was named Deputy of the Year by the Crisis Intervention Team (CIT) for his outstanding CIT service and outreach, which is critical because of his public contact at the Courthouse. He recognizes when someone is exhibiting signs of stress and/or mental illness and engages them in appropriate ways and follows up to ensure other CIT agencies can provide services.

Alexandria City Public Schools recognized the Sheriff's Office for its continued commitment to the Public Safety Partnership mentoring program by presenting the Office with the **Principal's Award of Excellence**.

Deputy John O'Hara and his K-9 partner Sherman finished in second place overall

in the United States Police Canine Association detector dog competition.

The K-9 team finished first in the odor recognition test and the package search parts of the explosive detection trials.

The following **Employee Awards** were presented in the Spring:

Best Idea – Ramone Brooks

Community Service – Deputy Marybeth Plaskus

Esprit de Corps – Deputy Pedro Ocasio

Uniform and Physical Fitness – Deputy Raymond Veney

Outstanding Performance

Sworn line staff – Deputies Stephen Mackey and Robert Gilmore

Sworn supervisor – Sergeant Felicia Mensah

Civilian line staff – Ruth Graham

Civilian supervisor – Cindy Catlett

Unit Spirit Award – Security Team 1B

Contributions by an Employee of a City

Agency, Organization or Contractor – Stephen Reed, EAI, Inc.

Internally, Deputy Trina Graves, Deputy Kenneth Choi, Deputy Dawn Jefferies and Deputy Ernesto Arroyo each earned Employee of the Quarter honors from their colleagues.

Promotions

The following deputies (below) were promoted in 2012 and honored at a November 8 ceremony:

Chief Deputy Clarke Stearns

Captain Dottie Pope

Captain Shelbert Williams

Lieutenant Brian de Souza

Lieutenant Mavis Thomas

Lieutenant Deborah Vaughan

Lieutenant Douglas Woehlke

Sergeant Jarrod Overstreet

Sergeant Larry Richardson

Sergeant Waraphan Srikongyos



Administration

Recruiting and Hiring

Recruiting and hiring high quality candidates for all Office positions remained a top priority in 2012. In 2012, 113 deputy sheriff applicants took the entry level exam, more than double the number from the previous year. Of those, 15 were hired as deputy sheriffs. Additionally, 179 people applied for three civilian positions which were also filled in 2012.

Human Resources staff processed applications for all positions at the Sheriff's Office, a significant accomplishment that included administering screening tests, scheduling polygraph examinations, conducting background investigations and criminal history records checks, scheduling physicals and psychological assessments, and of course, analyzing all of the data so as to recommend the best applicants for hire. The Human Resources section also coordinated the hiring of new civilian staff and conducted interviews for civilian promotional positions.

Accreditation and Certifications

The Sheriff's Office is recognized by the National Sheriffs' Association for attaining the "Triple Crown Award" by holding accreditations from the American Correctional Association (ACA), the National Commission on Correctional

Health Care (NCCHC), and the Commission on Accreditation for Law Enforcement Agencies (CALEA). In 2012, CALEA reaccredited the Office following a three-day on-site assessment. During the assessment, a team of assessors examined the Office's policies and procedures, management, operations, and support services that relate to law enforcement.



Specifically, the CALEA assessors evaluated the Sheriff's Office on its compliance with more than 300 law enforcement standards. In its report, the CALEA team found the Office to be "a highly professional law enforcement agency that provides an impressive level of law enforcement services to the citizens of Alexandria" and "in compliance with all applicable standards, often electing to exceed the standards."

Commander Mondre' Kornegay and Accreditation Manager Debra Defreitas (at left), accepted the official reaccreditation at a ceremony in November during CALEA's fall conference in Jacksonville, Fla.

The Virginia Department of Criminal Justice Services and the Department of Corrections (DOC) have also certified the Detention Center. In September, the Virginia DOC conducted its annual inspection of the Detention Center.

This unannounced inspection lasted two days and included observations, interviews with staff and inmates, and reviews of standard operating procedures, records and other documentation. The inspector evaluated medical, mental health and food services, jail operations, and the physical plant on more than 30 points that the Detention Center was found to be in full compliance on every point.

Training

In 2012, 12 new deputies completed nearly six months of deputy and full law enforcement certification training at the Northern Virginia Criminal Justice Training Academy. Five graduated in the summer in Session 126 and seven graduated in the winter in Session 127 (above, right).

Deputy Kevin Truesdale, the son of Deputy William G. Truesdale who was killed in the

Administration



Office and state requirements, the Training staff also conducted three sessions of New Employee Training (NET). All civilian staff are required to have at least 40 hours of training and all sworn staff are required to attend a minimum of 88 hours of training before they can work in the Detention Center.

Communications

The Office expanded its public outreach in 2012 by establishing a social media presence. In addition to relying on civic

association liaisons, website updates and quarterly newsletters, residents can learn about Office news, such as employee honors and community involvement, through Facebook and Twitter.

The Office was also featured in the local news media, with regular coverage in the Alexandria outlets as well as television news that included Deputy Kevin Truesdale's academy graduation and the new Open Roads to Education program for inmates offered by the Office and Northern Virginia Community College.



line of duty in 1981, was among the graduates in Session 126.

An additional six deputies who were already state-certified law enforcement officers completed the month-long deputy school in 2012. The academy program covers emergency vehicle operations, firearms training, defensive tactics, jail and courthouse procedures, crash investigation, basic legal training and other important areas. The previous year, six deputies graduated from the full academy.

In addition to ensuring that all staff obtain the necessary annual hours of training to remain certified and/or in compliance with



Community Outreach

In addition to youth outreach and services for seniors, the Office is engaged with members of the community through public safety awareness, participation in neighborhood events and raising awareness and support for those in need.

In April, Valarie Wright became the Community Relations Deputy for the Office, coordinating public service initiatives and providing a visible presence at community events. Deputy Wright serves as the point of contact for the Office's participation in food drives, City special events, and safety awareness campaigns. During the warm months, the Sheriff's Office was a presence at First

and Fitness Fair at the Lee Center in May, and Senior Law Day in October.

Each year, the Community Relations Unit coordinates the Office's involvement in National Night Out in August. As in previous years, Deputy Wright coordinated the Office's presence, making sure staff was evenly spread among the more than two dozen civic associations that hosted community crime prevention events. Sheriff's Office staff enjoyed the night talking with citizens and seeing how different neighborhoods celebrated the partnerships between law enforcement and the local community.

Deputy Wright (below) oversaw a food drive to help support ALIVE's (ALexandrians InVolved Ecumenically) food bank. She also distributes single serving foods from their pantry so that the City's homeless can eat when soup kitchens and other feeding programs are closed. In November, several deputies

Thursday celebrations in Del Ray. There, deputies like Chief Clarke Stearns (above) distributed fun freebies like pencils and cups, interacted with parents and kids and provided education on the role and duties of the Sheriff's Office.

The Sheriff's Office also participated in other events such as the Inova Alexandria Hospital Emergency Management and Safety Fair in August, the Senior Health



picked up complete Thanksgiving meals (above) donated by IBM and Lockheed Martin, delivering them to Hopkins House, an Alexandria charity, which distributed them to families in need.

Sheriff's Office staff rolled up their sleeves to make a difference during Spring for Alexandria in May. A 20-member team, headed by Sergeant Melissa Josiah (below) cleaned up Dora Kelley Nature Park, collecting litter, spreading wood chips on paths and planting new flowers.



Public Services & Partnerships

Through agreements with other departments and agencies, the Sheriff's Office is able to enhance levels of service and cooperation to benefit the public. For example, twice a year deputies assist the Virginia State Police in checking addresses of registered sex offenders in Alexandria. In addition to assisting Alexandria Police with traffic control during large public events like parades, deputies also provide security and crowd control with the U.S. Park Police at the national Independence Day celebration in Washington, D.C.

The Sheriff's Office plays an important role in multi-agency partnerships, like working with the Substance Abuse Prevention Coalition of Alexandria to keep young people from getting involved with alcohol, tobacco or drugs, and through Crisis Intervention Team training, where



working and training with mental health and other criminal justice professionals, deputies and civilians are better able to react when encountering a person experiencing the stress of mental health and substance abuse issues. In 2012, 13 members of the Sheriff's Office completed CIT training.

The Office provides outreach services to seniors in programs such as the state's TRIAD initiative to prevent senior fraud and victimization and through Senior Services of Alexandria by delivering Meals on Wheels. The Office also administers Project Lifesaver, a program to help rescue participating adults and children who wander due to Alzheimer's, autism, Down syndrome, and other related conditions or disorders. Project Lifesaver has a successful track record of locating and returning wandering adults and children to families and caregivers. The Sheriff's Office manages this program by conducting training for staff, maintaining

equipment, registering new clients and keeping in touch with existing clients and their care providers.



Additionally, the Office provides support and staffing in critical situations, like weather emergencies. In 2012, deputies responded to the Derecho in June and Hurricane Sandy in October, directing traffic, patrolling darkened neighborhoods and assisting in sand bag distribution.



Efforts for Youth

The Sheriff's Office continued its commitment to young people through formal instruction, safety awareness campaigns, and up-close and hands-on programs like the Youth Academy.

In the classroom at **T.C. Williams High School**, deputies engaged students in physical education and criminal justice courses. As part of the physical education classes, deputies from the Training Section taught students some introductory defensive tactics law enforcement officers use, encouraging the students to learn personal safety basics and demonstrating the importance of being physically fit. In criminal justice classes, deputies talked to students about how first responders handle active shooter cases like those at Columbine and Virginia Tech and as part of the instruction, the students were permitted to wear protective gear, hold ballistic shields and plastic training weapons, and conduct a simulated search for the suspect in the hallways.

In the late spring, three members of the T.C. Williams Class of 2012 spent their **Senior Experience** at the Sheriff's Office. For almost three weeks, the graduating seniors learned about Sheriff's Office operations, from court security to Detention Center functions to new deputy training. They visited the Northern Virginia Criminal Justice Training Academy, the

Emergency Vehicle Operations Center, and the Charles W. Hill firearms training facility on Eisenhower Avenue. Through hands-on activities, all three learned about basic defensive tactics, use of force, firearms safety, and restraint techniques.



In August, 18 young people participated in the **Youth Academy**, an annual program for students ages 11 through 17 to learn about the functions of the Sheriff's Office. They toured the Detention Center and Courthouse, took part in hands-on activities, and saw demonstrations by the Sheriff's Emergency Response Team

(SERT), K9 team, and deputies using emergency vehicle equipment, showing different types of restraints and teaching firearms safety.

The Sheriff's Office was proud to partner with the Substance Abuse Prevention Coalition of Alexandria for **Project Sticker Shock**, a campaign to remind adults that it is illegal to purchase alcohol for underage people. During Project Sticker, T.C. Williams students, accompanied by adults including Deputy Valarie Wright, visited 60 stores in Alexandria and placed "STOP" stickers on multi-packs of alcohol to alert adults that it is against the law to buy alcohol for those under 21.

Other outreach efforts for youth included delivering donated school supplies to **Alexandria City Public Schools**, continuing a mentoring partnership with students at Charles Barrett Elementary, assisting students with the AAA Safety Patrol and speaking to students about important safety matters like bullying awareness.



Detention Center Operations

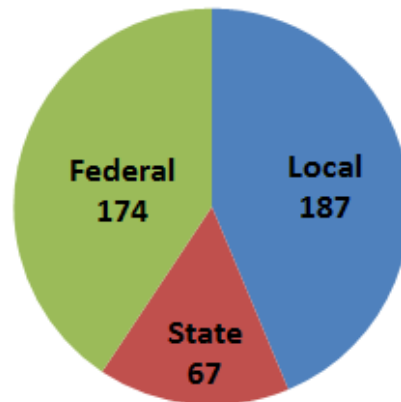
The Security Division staff of the William G. Truesdale Adult Detention Center is responsible for the safety and security of the inmate population, as well as visitors and staff. Four teams of deputies work 12 hour shifts, directly supervising inmates in their housing units or at workstations adjacent to the housing areas. Deputies oversee inmates' activities and working closely with medical and mental health professionals to ensure that safety of inmates and the staff.

The daily inmate population in 2012 averaged 428, down slightly from the daily average of 430 in 2011. Male inmates outnumbered female inmates by about 10 to 1, which is consistent with earlier years.

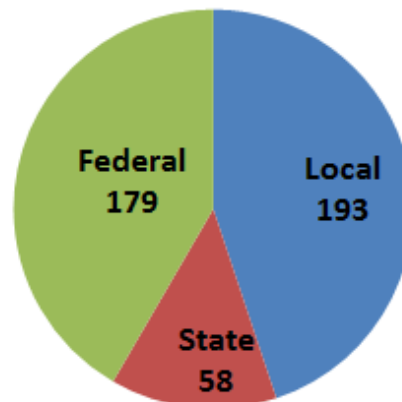
Most inmates are awaiting trial or have been sentenced by the State for violations of Virginia law (seen in blue and red on the charts to the right), with slightly over 40% behind held as federal prisoners (seen in green in the same chart).



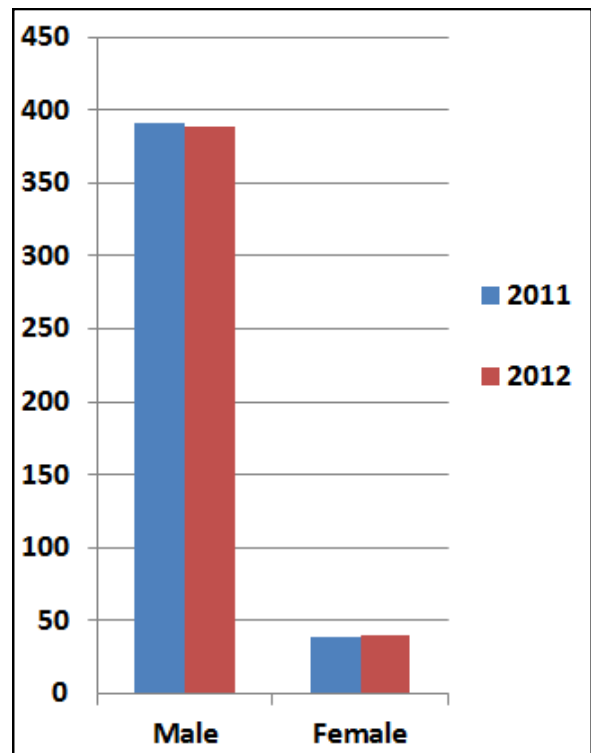
CY 2012 Inmate Population



CY 2011 Inmate Population



Inmate Population by Gender

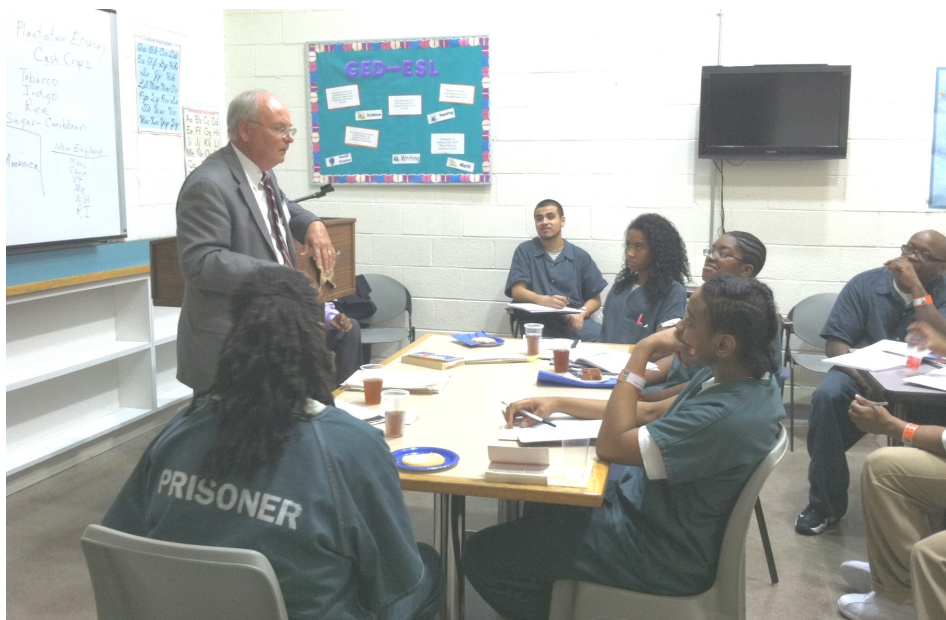


Inmate and Support Services

New Educational Initiatives

In 2012, the Sheriff's Office initiated two important educational opportunities for inmates. The Open Roads to Education program, launched in June, allows inmates to take college courses through Northern Virginia Community College with professors teaching at the Detention Center. This partnership, the first in Virginia to bring community college professors into a local jail, gives inmates a chance to pursue higher education. Dr. Jimmie McClellan, Dean of the Liberal Arts Division of the Alexandria campus, taught the first course on African American History in the summer and since then, student-inmates have studied College Success Skills and Business and Professional Communication.

The second educational initiative, which also began in June, gives inmates the chance to earn their ServSafe® Food Protection Manager Certification, a locally and national recognized certification which will make inmates more competitive candidates for restaurant and food service employment opportunities. The eight-hour program, administered by ORS Interactive of Falls Church, covers instruction and an examination on food safety regulations and concepts, such as time and temperature control and preventing cross-contamination. In the first year, ten inmates earned this certification and some began putting their knowledge to work in the jail cafeteria.



Other Programs

The Sheriff's Office remains committed to ensuring that inmates have access to the services through a treatment philosophy of Sobriety, Education and Transition. Through this approach and the use of academic and rehabilitative programs, inmates are given the opportunity to be free from substance abuse, achieve

educational milestones, and participate in programs that help prepare them for a successful transition when they are released.

In 2012, 18 inmates earned their GED, up from 15 in 2011. The Sober Living Unit, the therapeutic community substance abuse program, had 121 participants in 2012 compared to 127 the year before. LEAD,

Inmate and Support Services

an education and life skills program for women, had 119 inmates participating up from 99 in 2011.

In addition to these valuable programs, the Office provided hundreds more inmates with monthly programs which focused on education, cultural heritage, and the visual and performing arts, as well as regular programming like religious services and life skills groups.

In the spring, inmates held two talent shows in the gymnasium, singing, playing instruments and reading original poetry as they entertained other inmates and staff. They later had the opportunity to share their artistic talents through the Inmate Art Contest. Not only did their fellow inmates get to see their work, but Inmate Programs staff exhibited the drawings at Alexandria's Art on the Avenue, an annual fall art festival held in the Del Ray neighborhood. Art on the Avenue visitors were able to vote for their favorites.

Staff also continued to work closely with local charities to reach out to family members of inmates. In December, with



donations from Operation Warm and Toys for Tots, the Inmate Support Service staff helped distribute winter coats and holiday gifts to inmates' families who were in need. The children of more than 50 inmates benefitted through these two organizations.

Volunteer Program

Many inmate programs are provided through the generous service of Sheriff's

Office volunteers. More than 200 volunteers offer specialized assistance and outreach to inmates, including religious services, Bible study, educational support, substance abuse recovery programs, tutoring, yoga and even musical instruction. To honor the dedication of these volunteers, the Office hosted its annual appreciation luncheon in October, with approximately 60 volunteers attending.

Inmate and Support Services

Community Corrections

Alexandria Criminal Justice Services (ACJS) is a critical component of the City's criminal justice system, providing local probation as well as pretrial services.

Pretrial Services staff prepare background reports on defendants following their arrest to aid the courts in making release decisions at arraignment. Based on interviews, criminal history record checks and other information verification, staff complete background reports that include an assessment of subject's potential risk to public safety and the likelihood of appearing for trial.

The Pretrial Services Program also offers an alternative to jail for defendants released on bail and placed on supervision by the courts as they await trial. These participants must follow conditions of their release, such as meeting regularly with pretrial staff, being subjected to drug testing, and attending substance abuse meetings.

In FY 2012, Pretrial Services staff handled 941 cases, down from 1,807 in FY 2011.

Local Probation staff supervise and provide services for offenders who have usually been convicted of misdemeanors and sentenced to supervised probation, typically for six months. Participants must follow specific conditions of their probation, such as meeting with their

probation officer, submitting to unscheduled drug and alcohol testing, performing community services, and paying fines and restitution. They may also be directed to substance abuse counseling, anger management classes, mental health evaluation and other services.

Probation staff monitor these offenders' compliance and report progress to the courts. Those who do not comply are ordered to court and subject to jail sentences at the judge's discretion.

In FY 2012, Local Probation managed 3,028 cases, down from 4,293 cases in FY 2011.

Modified Work Release

The Modified Work Release (MWR) program allows offenders, in place of incarceration, to serve their sentences through work in the community. In 2012, offenders in MWR performed 14,248 hours of community service work. In May, Alternative Programs staff re-established a program for MWR participants by assigning some of them to do general cleaning and grounds keeping on the Public Safety Center property.

The Inmate Work Detail (IWD) had recently performed these duties and reimplementation of this program has allowed the IWD to spend more of their time on community projects. Between

May and the end of the year, three MWR participants completed 400 hours of work at the Public Safety Center.

Inmate Work Detail

In 2012, the Inmate Work Detail (IWD), a team of carefully screened inmates who work in the community under the supervision of deputies, performed more than 3,800 hours of service that included litter collection and basic landscaping at several City parks.

The IWD conducted litter patrols across the city, hauling away 240 bags of trash from Hume Springs, Arlandria, Four Mile Run Park, King Street Metro, Braddock Road Metro, Stevenson Avenue, Beatley Library, I-395 Duke Street interchange, Ben Brenman Park, Pendleton Park, Taney Avenue, Sunnyside Park, Business Center Drive, Interior Park and Leslie Avenue.

Weather permitting, the IWD provides regular landscaping services at 40 small City parks. They cut grass, collect leaves, pick up litter and upon request, perform specialized assignments, all duties that the City would otherwise have to contract out to private landscaping companies. As a result, the IWD provides a significant cost savings to taxpayers. The IWD also supported beautification of the grounds at several Alexandria City Public Schools during spring and summer breaks when the schools were closed.

Inmate and Support Services

The IWD also assisted City staff with special projects, including delivering, setting up and removing metal barricades for City and community events like the Scottish Walk, George Washington Birthday Parade, Art on the Avenue, the City's Birthday Celebration and King Street Art Festival, and moving furniture, shelving, equipment and partitions in City offices.

The IWD played an important part in helping the City move surplus furniture and making it available to other departments. The vacant first floor space at 2003 Mill Road became a storage area as furniture was shuffled and the IWD filled dumpsters with excess furniture which could be sold for scrap or recycled. The Sheriff's Office was one of several City

agencies to develop this plan which was conservatively estimated to save at least \$100,000, allowing furniture to be reused and saving the cost of rental space.

The IWD put up holiday decorations along King Street (right), filled 2000 small bags with sand for Del Ray's luminaria display, cleaned up Ivy Hill Cemetery grounds in advance of fallen Paramedic Joshua Weissman's funeral, and completed several other assignments in service to the larger community.

Classification & Records

Other critical inmate services are provided by civilian staff in Classification and in Records, as well as by medical and mental health contractors. Classification staff evaluate inmates as part of the intake



process and determines which housing unit is most appropriate for each inmate, a function that is important for the safety of inmates as well as staff. In 2012, counselors conducted 3,240 classifications, down slightly from 3,313 in 2011.

Records staff maintain files of each inmate, with information on their legal status, upcoming release dates, any detainers from other jurisdictions and other critical documentation pertaining to their custody. In addition to ensuring that inmates' release dates and custodial status are accurate, Records staff is also responsible for notifying victims of the release of local inmates with cases adjudicated in Alexandria. In 2012, Records staff processed 49,779 inmate records and files, down from 51,910 the year before.



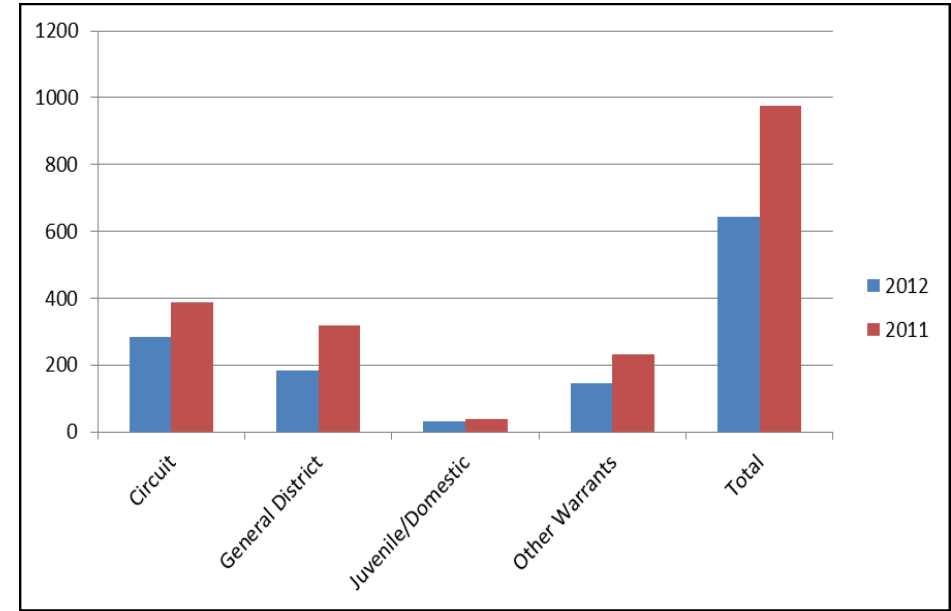
Judicial & Special Operations

The Judicial and Special Operations Bureau is tasked with protecting the staff and the public at the Alexandria Courthouse and performing the majority of the Office’s traditional law enforcement duties, such as warrant service. The Bureau is divided into two sections: Judicial Services and Special Operations.

Judicial Services

A major task of Judicial Services is the service of thousands of legal documents on defendants and witnesses in both civil and criminal matters. In 2012, Judicial Services processed 17,850 civil papers, a decrease of approximately 8 percent from 19,382 requests the year before. For each paper received, Sheriff’s Office staff must verify that the service address is correct, that the address is actually within the City of Alexandria jurisdiction, that the person or entity served is appropriately identified, and that the proper fee is enclosed for service. Because of errors or omissions in the civil papers received, service was attempted for 7,326 of the total papers received in 2012, down very slightly from the 7,388 attempts in 2011.

Screening visitors to the Alexandria Courthouse and providing security for all court hearings ensures that those entering the Courthouse pose no threat to the safety of the facility or to trial proceedings. Sheriff’s Office staff screened



Warrants Executed According to Court

247,791 visitors to the Courthouse in the past year and provided security for 74,083 court cases in Circuit, General District, and Juvenile and Domestic Relations Courts.

Special Operations

Along with Judicial Services Deputies, the staff of Special Operations is the most publicly visible and most mobile of all of the Sheriff’s Office operational units. Special Operations staff handle prisoner transports, other than those to and from court, and they are responsible for executing criminal warrants on fugitives from justice and others charged with committing crimes in Alexandria.

Special Operations perform most of the Office’s traditional law enforcement duties. The Warrants Unit served 644 criminal warrants on 506 individuals during 2012, compared to 976 warrants

on 756 people in 2011. The unit also collaborated with federal officials and the Alexandria Police in several warrant sweeps throughout the year. The above chart shows warrants executed by Special Operations is issued from each court.



Special Operations debuted its new Motor Team in 2012. The two-person Motor Team, made up of Lieutenant Brian de Souza and Sergeant Anthony Zygmunt, made its first official appearance in the Scottish Walk parade on December 1.

Judicial & Special Operations

K-9 Team

The Sheriff's Office K-9 Team remained busy throughout 2012, assisting area law enforcement agencies, taking part in community events, and providing enhanced security at the Alexandria Courthouse and around the William G. Truesdale Adult Detention Center. Deputy John O'Hara and his partner Sherman, an explosive detection dog, participated in training with local, regional and national law enforcement agencies include



Alexandria Police, Arlington County Police, Falls Church Sheriff's Office, Montgomery County Police and Sheriff's Office, Loudoun County Sheriff's Office, Mount Weather Police, Virginia State Police, the ATF and the FBI.

In May, Deputy O'Hara and Sherman, who finished first in regional competitions in



2010 and 2011, competed in the National Detector Dog Field Trial sponsored by the United States Police Canine Association and finished in second place overall. The competition consisted of explosives trials consisted of an odor recognition test and then searches of three areas, an indoor search of room, a search of packages, and an outdoor search. Deputy O'Hara and Sherman took first place in two of the three search trials and took second place overall among explosives teams.

In 2012, Deputy O'Hara and Sherman responded to calls to assist other agencies with bomb threats and reports of suspicious activity and packages. Among the agencies they assisted were Alexandria Police, Arlington County Police, Pentagon Force Protection Agency, Metro Transit Police, Metropolitan Washington Airports Authority Police and Northern Virginia Community College Police.

Additionally, the team provided sweeps before special events, like a ribbon cutting event at the Sheriff's Office and the Independence Day fireworks displays on the National Mall and in Falls Church, and they also maintained a high profile presence at Alexandria Union Station on a regular basis.

The team also served a community relations function by attending neighborhood events, like National Night Out and First Thursday, where members of the public could meet – and pet – Sherman while Deputy O'Hara discussed how they train. They also gave demonstrations to children at schools and at libraries, and to visitors to the Sheriff's Office, including dignitaries and students.

Groups in Alexandria who would like to arrange a "meet and greet" with Deputy O'Hara and Sherman can call 703.746.5111.

Core Values

Integrity

We believe integrity is central to everything we do and is the key to maintaining the trust of our citizens, colleagues and criminal justice partners.

Human Life

We value human life above all else.

Respect

We protect the dignity of others.

Excellence

We strive to do the best we can in everything we do.

Ourselves

We are competent, compassionate people who perform an extremely valuable service, often under challenging circumstances.

Diversity

We celebrate and embrace diversity. We recognize that our employees are our most valued asset and that in diversity, there is strength.

Service

We give of ourselves to make life better for others. Serving others shows we care.

Accountability

We are accountable to our colleagues and the citizens we serve, who are the source of our considerable authority.

Alexandria Sheriff's Office

2003 Mill Road

Alexandria, Virginia 22314